



ARID AND SEMI -ARID LANDS (ASAL) RURAL ROADS PROJECT

PREQUALIFICATION QUESTIONNAIRE FOR THE SELECTION OF

BATCH 2 - GRAVELLING CONTRACTORS FOR TRAINING

1. Full name of company / firm:

2. Postal and /Physical address:

Postal Address:-
Physical Address
Town

3. Legal Form of the Company (sole trader, partnership or limited company)

Enclose: - Company Incorporation Certificate / Business License

4. Names of Directors / Owner(s)

<u>Name</u>	<u>% Share Ownership</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

Enclose key pages of Articles and Memorandum of Association

5. A. Registration with NCA

Yes NO.

If Yes enclose certified copy of registration certificate

5. B. Registration with Regional Tender Committee

Yes NO.

If Yes enclose certified copy of registration letter

6. Name of Managing Director:

Contracts Manager (if not same as MD):



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7. Current Bankers:

<u>Name and address</u>	<u>No of yrs. with</u>	<u>Account Title</u>
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.....

8. List of Key Staff (permanent or on contract):

<u>Name</u>	<u>Designation</u>
.....
.....
.....
.....
.....

Enclose full CV's; Educational and technical training certificates; letters /contracts of employment for the proposed supervisors, including the Managing Director(s).

9. Office facilities:

Total area: m² No of rooms: Owned: Rented:

10. Other facilities e.g. Workshops /Stores:

Total area: m² No of rooms: Owned: Rented:

If owned enclosed copies of Title Deeds, if rented copies of lease agreements

11. Contracts undertaken in the last 3 years:

Client	Type of Work	Duration months	Value Ksh	Year

Attach copies of Completion Certificates



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If contract(s) not completed, explain why on separate sheet.

12. Other commitments / jobs (MD and Contracts Manager):

<u>Name / Designation in firm</u>	<u>Other commitment / job</u>

13. Schedule of assets: Vehicles; Construction Equipment; Office Equipment; etc

<u>Description</u>	<u>Age (yrs)</u>	<u>Value (Ksh)</u>
Total Value		

Attach copies of proof of ownership e.g. Log / registration books / certificates

