

ASAL RURAL ROADS PROJECT

PREQUALIFICATION QUESTIONNAIRE FOR THE SELECTION OF BATCH 1 - LOW VOLUME SEAL CONTRACTORS FOR TRAINING

1. Full name of company / firm:

2. Postal and /Physical address:

Postal Address and Telephone Number: -

Physical Address

3. Legal Form of the Company (sole trader, partnership or limited company)

Enclose: - Certified Company Incorporation Certificate / Business License

4. Names of Directors / Owner(s)

<u>Name</u>	<u>% Share Ownership</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

Enclose certified key pages of Articles and Memorandum of Association

5. A. Registration with NCA

Yes ☐ NO. ☐

If Yes enclose certified copy of registration certificate

5. B. Registration with Regional Tender Committee

Yes ☐ NO. ☐

If Yes enclose certified copy of registration letter

6. Name of Managing Director:

Contracts Manager (if not same as MD):

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7. Current Bankers:

<u>Name and address</u>	<u>No of yrs. with</u>	<u>Account Title</u>

8. Staff list (permanent or on contract):

<u>Name</u>	<u>Designation</u>

Enclose full CV's and copies of Educational /Training Certificates for the proposed supervisors, including the Director.

9. Office facilities:

Total area: m² No of rooms: Owned: ☐ Rented: ☐

If owned enclosed copies of Title Deeds, if rented copies of lease agreements

10. Contracts undertaken in the last 5 years including ongoing works

Client	Type of Work	Duration months	Value Ksh	Year

Attach copies of Completion Certificates

If contract(s) not completed, explain why on separate sheet.

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11. Current Work load if any

Client	Type of Work	Value Ksh	Expected Completion Date

Attach copies of Contract/LSO/LPO

12. Schedule of assets: Vehicles; Construction Equipment

Description	Model	Year of Manufacture	Value Ksh	Year

Attach copies of proof of ownership e.g. Log / registration books / certificates

13. Annual Turnover for last two years

Year	Turnover

Attach copies of audited accounts

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14. Liquid Assets

Liquid Assets	Ksh:
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Attach letters of credit from bank

I certify that the information given above, to the best of my knowledge, is correct.

Company stamp:

Place and date: Signature:.....

Name: