



## KENYA RURAL ROADS AUTHORITY

### VACANCIES

Reference is made to the two Notices on the subject, as published in the *MyGov* on **23<sup>rd</sup> December 2025, Issue No. 26/2025-2026**.

It has come to our attention that the submission date was incorrectly published as being 13<sup>th</sup> January, 2025, instead of 13<sup>th</sup> January, 2026.

The Authority wishes to hereby clarify to all interested applicants that the submission deadline is **13<sup>th</sup> January, 2026 by 5:00 PM** as was indicated in the detailed Notice published in the Authority's Website on 23<sup>rd</sup> December, 2025.

Full details of the vacancies remain available on the Kenya Rural Roads Authority website [www.kerra.go.ke](http://www.kerra.go.ke). (<https://kerra.go.ke/job-vacancies/>).

All enquiries should be sent to [recruitmentenquiries@kerra.go.ke](mailto:recruitmentenquiries@kerra.go.ke).

## **INDENT ON JOB ADVERTISEMENT.**

### **SHORT VERSION**

The Kenya Rural Roads Authority (KeRRA), is a State Corporation under the Ministry of Roads & Transport established under the Kenya Roads Act, 2007 and charged with the mandate to develop, manage, maintain and rehabilitate rural roads.

Pursuant to the provisions of the Act the Board of Directors invite applications from suitably qualified Kenyan Citizens who wish to be considered for the positions at Kenya Rural Roads Authority (KeRRA). The positions are as listed below; (Grade 1 & 2) three-year contract and (Grade 3) on permanent and pensionable terms of service.

<b>S/No</b>	<b>Position</b>	<b>Grade</b>	<b>Reference Number</b>	<b>No. of vacancies</b>	<b>Terms of Service</b>	<b>Period (Years)</b>
1.	Director General	1	KeRRA/DG/01/2025	1	Contract	3
2.	Director Internal Audit	2	KeRRA/DIA/02/2025	1	Contract	3
3.	Deputy Director – Roads	3	KeRRA/DDR/03/2025	9	Permanent & Pensionable	N/A
4.	Deputy Director - Enterprise Risk Management	3	KeRRA/DDERM/04/2025	1	Permanent & Pensionable	N/A
5.	Deputy Director - Planning	3	KeRRA/DDP/05/2025	1	Permanent & Pensionable	N/A
6.	Deputy Director – Legal Affairs	3	KeRRA/DDLA/06/2025	1	Permanent & Pensionable	N/A
7.	Deputy Director - Survey	3	KeRRA/DDS/07/2025	1	Permanent & Pensionable	N/A
8.	Deputy Director – Supply Chain Management	3	KeRRA/DDSCM/08/2025	1	Permanent & Pensionable	N/A
9.	Deputy Director – Research & Innovation	3	KeRRA/DDRI/09/2025	1	Permanent & Pensionable	N/A
10.	Deputy Director- Administration	3	KeRRA/DDA/10/2025	1	Permanent & Pensionable	N/A
<b>Total</b>				<b>18</b>		

Terms and conditions of service for the advertised positions shall apply as per the approved Human Resource Instruments of the Authority.

### **How to apply:**

Interested applicants should email their duly signed application letter, updated curriculum vitae indicating names of at least three (3) professional referees, copies of academic certificates, professional certificates and the national identity card, with the job title and job reference as the subject of the email, on or before **13<sup>th</sup> January, 2026**.

Details of the job description and requirements are provided on our website [www.kerra.go.ke](http://www.kerra.go.ke).

All applications should be submitted **ONLINE** to [managementrecruitment@kerra.go.ke](mailto:managementrecruitment@kerra.go.ke) letter indicating the specific position and reference number and should be addressed to:

**The Chairman - Board of Directors  
Kenya Rural Roads Authority,  
P.O Box 48151-00100,  
Nairobi-Kenya.**

Successful candidates **MUST** satisfy the requirements of Leadership and Integrity set out in Chapter Six (6) of the Constitution of Kenya, 2010 and shall be required to present the following documents before the offer letter.

- i. Tax Compliance Certificate from Kenya Revenue Authority (**TCC**);
- ii. Certificate of clearance from Higher Education Loans Board (**HELB**);
- iii. Certificate of good conduct from the Directorate of Criminal Investigations (**DCI**);
- iv. Dully filled and stamped Self-Declaration/Clearance from the Ethics and Anti-Corruption Commission (**EACC**); and
- v. Clearance certificate from approved Credit Reference Bureau (**CRB**).

Please note that **HARD COPY APPLICATIONS WILL NOT BE ACCEPTED**. Only shortlisted candidates will be contacted.

*Kenya Rural Roads Authority is an equal opportunity employer committed to diversity, gender equality and Persons with Disabilities (PWD) are encouraged to apply. Any form of canvassing will lead to automatic disqualification.*

## **INDENT ON JOB ADVERTISEMENT.**

### **SHORT VERSION**

The Kenya Rural Roads Authority (KeRRA), is a State Corporation under the Ministry of Roads & Transport established under the Kenya Roads Act, 2007 and charged with the mandate to develop, manage, maintain and rehabilitate rural roads.

Pursuant to the provisions of the Act the Board of Directors invite applications from suitably qualified Kenyan Citizens who wish to be considered for the positions at Kenya Rural Roads Authority (KeRRA). The positions as listed below are (Grade 4-12) of permanent and pensionable terms of service.

<b>S/No</b>	<b>Position</b>	<b>Grade</b>	<b>Reference Number</b>	<b>No. of vacancies</b>
1.	Assistant Director - Roads	4	KeRRA/ADR/11/2025	5
2.	Assistant Director - Planning	4	KeRRA/ADP/12/2025	1
3.	Assistant Director – QA & Compliance	4	KeRRA/ADQAC/13/2025	1
4.	Assistant Director – Social Safeguards	4	KeRRA/ADSS/14/2025	1
5.	Assistant Director – Legal Affairs	4	KeRRA/ADLA/15/2025	1
6.	Assistant Director - Finance and Accounts	4	KeRRA/ADFA/16/2025	4
7.	Assistant Director - Administration	4	KeRRA/ADA/17/2025	1
8.	Assistant Director – Internal Audit	4	KeRRA/ADIA/18/2025	1
9.	Assistant Director Public Affairs & Communication	4	KeRRA/ADPAC/19/2025	1
10.	Assistant Director – Human Resource Management & Development	4	KeRRA/ADHRMD/20/2025	1
11.	Principal Legal Officer	5	KeRRA/PLO/21/2025	1
12.	Principal Engineer	5	KeRRA/PE/22/2025	25
13.	Principal ICT Officer (Network & Infrastructure)	5	KeRRA/PICTON/23/2025	1
14.	Principal ICT Officer (Database & Applications)	5	KeRRA/PICTOD/24/2025	1
15.	Principal Public Affairs and Communication	5	KeRRA/PPAC/25/2025	1
16.	Principal HRM & D	5	KeRRA/PHRMD/26/2025	1
17.	Principal Administration Officer	5	KeRRA/PAO/27/2025	1
18.	Principal Supply Chain Management Officer	5	KeRRA/PSCMO/28/2025	10
19.	Principal Sociologist	5	KeRRA/PS/29/2025	1
20.	Principal Planning Officer (ERM)	5	KeRRA/PPOERM/30/2025	1
21.	Senior Planning Officer	6	KeRRA/SPO/31/2025	3
22.	Senior Engineer	6	KeRRA/SE/32/2025	23
23.	Senior Legal Officer	6	KeRRA/SLO/33/2025	1
24.	Senior Knowledge Management Officer	6	KeRRA/SKMO/34/2025	1

S/No	Position	Grade	Reference Number	No. of vacancies
25.	Principal Library Assistant	5	KeRRA/PLA/35/2025	1
26.	Principal Accountant	5	KeRRA/PA/36/2025	5
27.	Principal Internal Auditor	5	KeRRA/PIA/37/2025	3
28.	Senior Accountant	6	KeRRA/SA/38/2025	5
29.	Senior Internal Auditor	6	KeRRA/SIA/39/2025	3
30.	Senior HRM & D Officer	6	KeRRA/SHRMD/40/2025	2
31.	Senior Environmentalist	6	KeRRA/SENV/41/2025	1
32.	Legal Officer II/I	8/7	KeRRA/LO/42/2025	2
33.	Planning Officer II/I	8/7	KeRRA/PO/43/2025	3
34.	Planning Officer II/I (ERM)	8/7	KeRRA/POERM/44/2025	1
35.	ICT Officer II/I	8/7	KeRRA/ICTO/45/2025	2
36.	HRM & D Officer	8/7	KeRRA/HRMDO/46/2025	2
37.	Engineer	7	KeRRA/E/47/2025	25
38.	Public Affairs & Communication Officer II/I	8/7	KeRRA/PACO/48/2025	3
39.	Environmentalist II/I	8/7	KeRRA/ENV/49/2025	1
40.	Sociologist II/I	8/7	KeRRA/SOCIO/50/2025	1
41.	Surveyor II/I	8/7	KeRRA/SURV/51/2025	11
42.	Assistant ICT Officer III/II	8/7	KeRRA/AICTO/52/2025	3
43.	Assistant Records & Information Management Officer III/II	9/8	KeRRA/ARIMO/53/2025	1
44.	Principal Supply chain Management Assistant	5	KeRRA/PSCMA/54/2025	1
45.	Senior Supply chain Management Assistant	6	KeRRA/SSCMA/55/2025	23
46.	Engineering Technician I	7	KeRRA/ET/56/2025	30
47.	Senior Office Administrator	6	KeRRA/SOA/57/2025	7
48.	Assistant Office Administrator	8/7	KeRRA/AOA/58/2025	5
49.	Driver III/II	11/10	KeRRA/D/59/2025	30
50.	Accountant II/1	8/7	KeRRA/A/60/2025	26
51.	Internal Auditor II/I	8/7	KeRRA/IA/61/2025	2
52.	Senior Customer Care Assistant	6	KeRRA/SCCA/62/2025	1
53.	Customer Care Assistant I	7	KeRRA/CCA/63/2025	1
54.	Legal Clerk III/II	9/8	KeRRA/LC/64/2025	1
				<b>290</b>

Terms and conditions of service for the advertised positions shall apply as per the approved Human Resource Instruments of the Authority.

## **How to apply:**

Interested applicants should email their duly signed application letter, updated curriculum vitae indicating names of at least three (3) professional referees, copies of academic certificates, professional certificates and the national identity card, with the job title and job reference as the subject of the email, on or before **13<sup>th</sup> January, 2026**.

Details of the job description and requirements are provided on our website [www.kerra.go.ke](http://www.kerra.go.ke).

All applications should be submitted **ONLINE** to [staffrecruitment@kerra.go.ke](mailto:staffrecruitment@kerra.go.ke) and the letter indicating the specific position and reference number should be addressed to:

**The Director General,  
Kenya Rural Roads Authority,  
P.O Box 48151-00100,  
Nairobi-Kenya.**

Successful candidates **MUST** satisfy the requirements of Leadership and Integrity set out in Chapter Six (6) of the Constitution of Kenya, 2010 and shall be required to present the following documents before the offer letter.

- i. Tax Compliance Certificate from Kenya Revenue Authority (**TCC**);
- ii. Certificate of clearance from Higher Education Loans Board (**HELB**);
- iii. Certificate of good conduct from the Directorate of Criminal Investigations (**DCI**);
- iv. Dully filled and stamped Self-Declaration/Clearance from the Ethics and Anti-Corruption Commission (**EACC**); and
- v. Clearance certificate from approved Credit Reference Bureau (**CRB**).

Please note that **HARD COPY APPLICATIONS WILL NOT BE ACCEPTED**. Only shortlisted candidates will be contacted.

*Kenya Rural Roads Authority is an equal opportunity employer committed to diversity, gender equality and Persons with Disabilities (PWD) are encouraged to apply. Any form of canvassing will lead to automatic disqualification.*

## **ASSISTANT DIRECTOR, INTERNAL AUDIT, KeRRA GRADE 4**

### **(a) Job Descriptions**

Duties and responsibilities at this level will entail: -

- (i) Coordinating the implementation of internal audit policies, strategies, organizational procedures and auditing standards across the Authority;
- (ii) Ascertaining Authority's compliance with relevant internal audit statutes, policies, administrative government circulars and regulatory guidelines;
- (iii) Coordinating internal audit, risk assurance activities and provision of assurance on risk management, control and governance processes;
- (iv) Implementing risk assessment frameworks and managing Enterprise Risk Management effectiveness and organizational control assessments;
- (v) Interpreting audit regulations for the Authority and overseeing management advisory services on control implementation and organizational development;
- (vi) Implementing fraud investigation strategy, executing forensic audits, investigations and other special assignments;
- (vii) Identifying and profiling various risks inherent in specific audit assignments and coordinating strategic risk-based, value-for-money and systems audit programs;
- (viii) Developing comprehensive audit programmes and managing institutional asset verification and protection safeguard implementation;
- (ix) Coordinating preparation of comprehensive audit reports, making appropriate recommendations;
- (x) Conducting post audit reviews, validating audit reports and ensuring effective follow-up on audit recommendations;
- (xi) Overseeing evaluation of information system adequacy for organizational decision-making processes and data integrity assurance;
- (xii) Managing comprehensive audit program design and review of auditing standards to ensure professional compliance; and
- (xiii) Coordinating audit recommendation implementation and monitoring organizational improvement initiatives.

### **(b) Job Specifications**

For appointment to this grade, an officer must have: -

- (i) Cumulative period of twelve (12) years relevant work experience, three (3) of which must have been in the grade of Principal Internal Auditor or in an equivalent or comparable position;
- (ii) Bachelor's Degree in any of the following fields: - Finance, Accounting, Commerce (Finance/Accounting option), Business Administration (Finance option/Accounting), Business Management (Finance/Accounting option) or equivalent qualification from a recognized and accredited institution;

- (iii) Master's degree in any of the following disciplines: - Finance, Accounting, Business Administration (Finance and Accounts option), Business Management (Finance/Accounting option) or equivalent qualification from a recognized and accredited institution;
- (iv) Certified Internal Auditor (CIA) or equivalent qualification from a recognized institution;
- (v) CISA or equivalent qualification from a recognized institution where applicable;
- (vi) Member of Institute of Internal Auditors Kenya (IIA) or any other relevant professional body where applicable and in good standing;
- (vii) Certificate in Leadership Course lasting not less than four (4) weeks from a recognized Institution;
- (viii) Proficiency in computer applications; and
- (ix) Demonstrated merit and ability as reflected in work performance and results.