



KENYA RURAL ROADS AUTHORITY

VACANCIES

Reference is made to the two Notices on the subject, as published in the *MyGov* on **23rd December 2025, Issue No. 26/2025-2026**.

It has come to our attention that the submission date was incorrectly published as being 13th January, 2025, instead of 13th January, 2026.

The Authority wishes to hereby clarify to all interested applicants that the submission deadline is **13th January, 2026 by 5:00 PM** as was indicated in the detailed Notice published in the Authority's Website on 23rd December, 2025.

Full details of the vacancies remain available on the Kenya Rural Roads Authority website www.kerra.go.ke. (<https://kerra.go.ke/job-vacancies/>).

All enquiries should be sent to recruitmentenquiries@kerra.go.ke.

INDENT ON JOB ADVERTISEMENT.

SHORT VERSION

The Kenya Rural Roads Authority (KeRRA), is a State Corporation under the Ministry of Roads & Transport established under the Kenya Roads Act, 2007 and charged with the mandate to develop, manage, maintain and rehabilitate rural roads.

Pursuant to the provisions of the Act the Board of Directors invite applications from suitably qualified Kenyan Citizens who wish to be considered for the positions at Kenya Rural Roads Authority (KeRRA). The positions are as listed below; (Grade 1 & 2) three-year contract and (Grade 3) on permanent and pensionable terms of service.

S/No	Position	Grade	Reference Number	No. of vacancies	Terms of Service	Period (Years)
1.	Director General	1	KeRRA/DG/01/2025	1	Contract	3
2.	Director Internal Audit	2	KeRRA/DIA/02/2025	1	Contract	3
3.	Deputy Director – Roads	3	KeRRA/DDR/03/2025	9	Permanent & Pensionable	N/A
4.	Deputy Director - Enterprise Risk Management	3	KeRRA/DDERM/04/2025	1	Permanent & Pensionable	N/A
5.	Deputy Director - Planning	3	KeRRA/DDP/05/2025	1	Permanent & Pensionable	N/A
6.	Deputy Director – Legal Affairs	3	KeRRA/DDLA/06/2025	1	Permanent & Pensionable	N/A
7.	Deputy Director - Survey	3	KeRRA/DDS/07/2025	1	Permanent & Pensionable	N/A
8.	Deputy Director – Supply Chain Management	3	KeRRA/DDSCM/08/2025	1	Permanent & Pensionable	N/A
9.	Deputy Director – Research & Innovation	3	KeRRA/DDRI/09/2025	1	Permanent & Pensionable	N/A
10.	Deputy Director- Administration	3	KeRRA/DDA/10/2025	1	Permanent & Pensionable	N/A
Total				18		

Terms and conditions of service for the advertised positions shall apply as per the approved Human Resource Instruments of the Authority.

How to apply:

Interested applicants should email their duly signed application letter, updated curriculum vitae indicating names of at least three (3) professional referees, copies of academic certificates, professional certificates and the national identity card, with the job title and job reference as the subject of the email, on or before **13th January, 2026**.

Details of the job description and requirements are provided on our website www.kerra.go.ke.

All applications should be submitted **ONLINE** to managementrecruitment@kerra.go.ke letter indicating the specific position and reference number and should be addressed to:

**The Chairman - Board of Directors
Kenya Rural Roads Authority,
P.O Box 48151-00100,
Nairobi-Kenya.**

Successful candidates **MUST** satisfy the requirements of Leadership and Integrity set out in Chapter Six (6) of the Constitution of Kenya, 2010 and shall be required to present the following documents before the offer letter.

- i. Tax Compliance Certificate from Kenya Revenue Authority (**TCC**);
- ii. Certificate of clearance from Higher Education Loans Board (**HELB**);
- iii. Certificate of good conduct from the Directorate of Criminal Investigations (**DCI**);
- iv. Dully filled and stamped Self-Declaration/Clearance from the Ethics and Anti-Corruption Commission (**EACC**); and
- v. Clearance certificate from approved Credit Reference Bureau (**CRB**).

Please note that **HARD COPY APPLICATIONS WILL NOT BE ACCEPTED**. Only shortlisted candidates will be contacted.

Kenya Rural Roads Authority is an equal opportunity employer committed to diversity, gender equality and Persons with Disabilities (PWD) are encouraged to apply. Any form of canvassing will lead to automatic disqualification.

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S/No	Position	Grade	Reference Number	No. of vacancies
1.	Assistant Director - Roads	4	KeRRA/ADR/11/2025	5
2.	Assistant Director - Planning	4	KeRRA/ADP/12/2025	1
3.	Assistant Director – QA & Compliance	4	KeRRA/ADQAC/13/2025	1
4.	Assistant Director – Social Safeguards	4	KeRRA/ADSS/14/2025	1
5.	Assistant Director – Legal Affairs	4	KeRRA/ADLA/15/2025	1
6.	Assistant Director - Finance and Accounts	4	KeRRA/ADFA/16/2025	4
7.	Assistant Director - Administration	4	KeRRA/ADA/17/2025	1
8.	Assistant Director – Internal Audit	4	KeRRA/ADIA/18/2025	1
9.	Assistant Director Public Affairs & Communication	4	KeRRA/ADPAC/19/2025	1
10.	Assistant Director – Human Resource Management & Development	4	KeRRA/ADHRMD/20/2025	1
11.	Principal Legal Officer	5	KeRRA/PLO/21/2025	1
12.	Principal Engineer	5	KeRRA/PE/22/2025	25
13.	Principal ICT Officer (Network & Infrastructure)	5	KeRRA/PICTON/23/2025	1
14.	Principal ICT Officer (Database & Applications)	5	KeRRA/PICTOD/24/2025	1
15.	Principal Public Affairs and Communication	5	KeRRA/PPAC/25/2025	1
16.	Principal HRM & D	5	KeRRA/PHRMD/26/2025	1
17.	Principal Administration Officer	5	KeRRA/PAO/27/2025	1
18.	Principal Supply Chain Management Officer	5	KeRRA/PSCMO/28/2025	10
19.	Principal Sociologist	5	KeRRA/PS/29/2025	1
20.	Principal Planning Officer (ERM)	5	KeRRA/PPOERM/30/2025	1
21.	Senior Planning Officer	6	KeRRA/SPO/31/2025	3
22.	Senior Engineer	6	KeRRA/SE/32/2025	23
23.	Senior Legal Officer	6	KeRRA/SLO/33/2025	1
24.	Senior Knowledge Management Officer	6	KeRRA/SKMO/34/2025	1

S/No	Position	Grade	Reference Number	No. of vacancies
25.	Principal Library Assistant	5	KeRRA/PLA/35/2025	1
26.	Principal Accountant	5	KeRRA/PA/36/2025	5
27.	Principal Internal Auditor	5	KeRRA/PIA/37/2025	3
28.	Senior Accountant	6	KeRRA/SA/38/2025	5
29.	Senior Internal Auditor	6	KeRRA/SIA/39/2025	3
30.	Senior HRM & D Officer	6	KeRRA/SHRMD/40/2025	2
31.	Senior Environmentalist	6	KeRRA/SENV/41/2025	1
32.	Legal Officer II/I	8/7	KeRRA/LO/42/2025	2
33.	Planning Officer II/I	8/7	KeRRA/PO/43/2025	3
34.	Planning Officer II/I (ERM)	8/7	KeRRA/POERM/44/2025	1
35.	ICT Officer II/I	8/7	KeRRA/ICTO/45/2025	2
36.	HRM & D Officer	8/7	KeRRA/HRMDO/46/2025	2
37.	Engineer	7	KeRRA/E/47/2025	25
38.	Public Affairs & Communication Officer II/I	8/7	KeRRA/PACO/48/2025	3
39.	Environmentalist II/I	8/7	KeRRA/ENV/49/2025	1
40.	Sociologist II/I	8/7	KeRRA/SOCIO/50/2025	1
41.	Surveyor II/I	8/7	KeRRA/SURV/51/2025	11
42.	Assistant ICT Officer III/II	8/7	KeRRA/AICTO/52/2025	3
43.	Assistant Records & Information Management Officer III/II	9/8	KeRRA/ARIMO/53/2025	1
44.	Principal Supply chain Management Assistant	5	KeRRA/PSCMA/54/2025	1
45.	Senior Supply chain Management Assistant	6	KeRRA/SSCMA/55/2025	23
46.	Engineering Technician I	7	KeRRA/ET/56/2025	30
47.	Senior Office Administrator	6	KeRRA/SOA/57/2025	7
48.	Assistant Office Administrator	8/7	KeRRA/AOA/58/2025	5
49.	Driver III/II	11/10	KeRRA/D/59/2025	30
50.	Accountant II/1	8/7	KeRRA/A/60/2025	26
51.	Internal Auditor II/I	8/7	KeRRA/IA/61/2025	2
52.	Senior Customer Care Assistant	6	KeRRA/SCCA/62/2025	1
53.	Customer Care Assistant I	7	KeRRA/CCA/63/2025	1
54.	Legal Clerk III/II	9/8	KeRRA/LC/64/2025	1
				290

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ASSISTANT DIRECTOR (ROADS), KeRRA GRADE 4 – QUALITY ASSURANCE (1 VACANCY)

(a) Job Specifications

Design Survey and Environment

- (i) Coordinating road investment programmes for road networks;
- (ii) Coordinating traffic surveys and management of traffic data;
- (iii) Collecting, collating and analyzing economic, environmental and social data for road investment programmes and strategies;
- (iv) Coordinating training in road safety audits, accident data analysis, design review and implementation of road accident counter-measures;
- (v) Undertaking public sensitization on road safety;
- (vi) Coordinating preparation of engineering design and design review of road works and structures;
- (vii) Coordinating materials testing and programs;

Roads Development

- (i) Coordinating preparation of short-, medium- and long-term road works programs;
- (ii) Coordinating public private partnership programs;
- (iii) Coordinating development and monitoring bridge construction program;
- (iv) Coordinating preparation of tender documentation for road works in liaison with relevant functional areas;
- (v) Ensuring preparation of procurement plans for road work programmes;
- (vi) Liaising with external financing agencies for resource mobilization;
- (vii) Reviewing standards and specifications for road works;
- (viii) Coordinating supervision of roads and structures works contracts;
- (ix) Reviewing documents of projects being initiated under Public Private Partnerships;

Road Asset Management

- (i) Coordinating the formulation of road asset management policies;
- (ii) Coordinating of annual road inventory and condition surveys;
- (iii) Coordinating compilation and analysis of annual road maintenance work programmes;
- (iv) Liaising with Kenya Roads Board (KRB) and other stakeholders on management of Road Maintenance Levy Fund (RMLF);
- (v) Ensuring the preparation of annual procurement plans in liaison with relevant stakeholders;

- (vi) Coordinating the operations of the Authority Regional Offices;
- (vii) Ensuring expenditure controls and measures within the unit;
- (viii) Coordinating road works emergency response programmes;
- (ix) Ensuring preparation of tender documentation for road maintenance works;
- (x) Ensuring supervision of road maintenance works;
- (xi) Ensuring implementation and conformance to road management systems and periodic reviews of the performance standards;
- (xii) Undertaking recommendations of axle load control reports;
- (xiii) Representing the Authority's in local and regional axle load stakeholder forums;
- (xiv) Ensuring road maintenance contracts are implemented in accordance with set standards and specifications;
- (xv) Coordinating roadside developments through institutional consultations and collaboration;
- (xvi) Managing road reserve boundary and survey data;
- (xvii) Undertaking public sensitization on protection of road reserves.
- (xviii) Ensuring preparation of engineering design of road maintenance works;
- (xix) Liaise with the County Governments and other stakeholders on road development and maintenance programmes;
- (xx) Ensuring continued collaboration mechanisms with other Roads Authorities and stakeholders; and
- (xxi) Ensure development of bridge maintenance program.

Policy, Strategy & Compliance

- (i) Ensuring the preparation, monitoring and evaluating of performance contracts and strategic plans;
- (ii) Coordinating research, innovation and business re-engineering initiatives including enhancement of knowledge transfer;
- (iii) Coordinating the preparation of the road sector investment programs for road networks and performance contracts;
- (iv) Implementing and monitoring of ISO Quality Management System;
- (v) Ensuring the preparation of quality assurance plans;
- (vi) Preparing reports on quality assurance findings and recommendations;
- (vii) Coordinating preparation of business process reengineering systems
- (viii) Coordinating technical audits for works and services;
- (ix) Coordinating preparation of risk assessment and classification system/criteria;
- (x) Ensuring the preparation of risk assessment reports;
- (xi) Coordinating compiling of Enterprise Risk Management reports;
- (xii) Ensure development of Enterprise Risk Management training programs; and
- (xiii) Facilitating development of effective networks for risk management information sharing.

Quality Assurance

- (i) Providing training in road safety audits, accident data analysis, design review and implementation of road accident counter-measures;
- (ii) Undertaking public sensitization on road safety;
- (iii) Coordinating design review of road works and structures;
- (iv) Coordinating materials testing and programs;
- (v) Monitoring bridge construction program;
- (vi) Ensuring expenditure controls and measures within the Authority;
- (vii) Monitoring supervision of road maintenance works;
- (viii) Ensuring conformance to road management systems and periodic reviews of the performance standards;
- (ix) Ensuring road maintenance contracts are prepared and implemented in accordance with set standards and specifications;
- (x) Coordinate bridge maintenance program.
- (xi) Implementing and monitoring of ISO Quality Management System;
- (xii) Overseeing the preparation of quality assurance plans;
- (xiii) Coordinating the undertaking of technical audits for works and services; and
- (xiv) Preparing reports on quality assurance findings and recommendations.

(b) Person Specifications

For appointment to this grade, an Officer must have: -

- (i) Cumulative service period of nine (9) years relevant work experience three (3) of which should have been at the grade of Principal Engineer (Roads) or in a comparable position;
- (ii) Bachelor's Degree in Civil Engineering or its equivalent from a recognized institution;
- (iii) Master's Degree in any of the following discipline: Civil Engineering, Project Management, Construction Management, Public Policy, Public Administration, Business Administration, Monitoring and Evaluation, Environmental Management, or its equivalent from a recognized institution;
- (iv) Professional qualification and membership to Engineers Board of Kenya (EBK);
- (v) Valid Annual Practicing License from the Engineers Board of Kenya (EBK);
- (vi) Membership to the Institution of Engineers of Kenya (IEK);
- (vii) Leadership Course lasting not less than four (4) weeks from a recognized institution;
- (viii) Proficiency in computer applications; and
- (ix) Shown merit and ability as reflected in work performance and results.