



KENYA RURAL ROADS AUTHORITY

ADDENDUM NO. 1

ROADS 10.000 PROGRAMME: THE DEVELOPMENT OF 10,000 KMS OF ROADS SUPPORTING PRIMARY GROWTH SECTORS LOW VOLUME SEAL ROADS (LVSR) PHASE 1, BATCH 1

REQUEST FOR TECHNICAL AND FINANCIAL PROPOSALS FOR CONSULTANCY SERVICES FOR SUPERVISION OF OPERATION AND MAINTENANCE OF NGONG - KISERIAN - ISINYA AND KAJIADO - IMARORO ROADS UNDER LOT 33,

TENDER NUMBER: KeRRA/08/40/01/2025-2026

Reference is made to the Tender Notice that appeared in the MyGov Edition of the Star Newspaper dated 13th January, 2026 and the Invitation Notice Ref. No. KeRRA/08/40/01/2025 - 26/ Vol. I (1) dated 23rd January, 2026.

The Authority has received requests for clarification on the above referenced procurement and Interested Applicants are requested to note the following clarifications and amendments;

1. **Clarification No. 1 on FORM FIN - 5 BREAKDOWN COST OF PROVISION OF SUPERVISORY VEHICLES :**

a) *FORM FIN - 5 on Breakdown Cost of Provision of Supervisory Vehicles is amended as follows:*

S/No	Description	Unit	Qty	Rate (KShs.)	Amount (KShs.)
1	Provide with driver, fuel and maintain Two (2) new 4WD fully loaded station wagon of minimum diesel engine capacity 2700cc (with unlimited mileage per month) (one vehicle shall be provided for the Contracting authority and all shall revert to the Consultant at the end of the Contract).	veh Month	60		
2	Ditto item 1, but Two (2) new 4WD fully loaded double cabin pick-ups of minimum diesel engine capacity 2700cc (with unlimited mileage per month) (one vehicle shall be provided for the Contracting authority and all shall revert to the Consultant at the end of the Contract)	veh Month	60		
3	Ditto item 1 but three (3) new 4WD standard double cabin pick-ups of minimum diesel engine capacity 2700cc (with unlimited mileage per month) (one vehicle shall be provided for the Contracting authority and all shall revert to the Consultant at the end of the Contract)	veh Month	90		
4	Ditto item 1, but two (2) new 4WD Single cabin pick-up with fibre glass body of minimum diesel engine capacity 2000cc (with unlimited mileage per month and all shall revert to the Consultant at the end of the Contract)	veh Month	60		

The Mileage shall remain unlimited and the bidders are requested to Bid Appropriately.

b) *Section 5: Terms of Reference (Para 14) is therefore amended to read as follows;*

The Consultant shall provide and maintain in good working condition:

- i) Two new diesel propelled turbo charged 4WD fully loaded station wagon of minimum engine capacity of 2700cc.
- ii) Two new diesel propelled turbo charged 4WD fully loaded double cabin pick-up of minimum engine capacity of 2700cc.
- iii) Three new diesel propelled turbo charged 4WD standard double cabin pick-ups of minimum engine capacity 2700cc.
- iv) One new diesel propelled turbo charged 4WD standard single cabin pick-up with fibre glass body and cushioned benches of minimum engine capacity 2000cc.

2. Clarification No 2 Clause 16.2 of the Data Sheet Price Adjustment

Clarification has been requested on price adjustment based on prevailing practice in supervision projects funded by Multilateral Development Banks.

Response No. 2: The Consultancy is fully funded by the Government of Kenya and there are no escalation clauses in the RFP. Clause 16.2 of the Data Sheet Price Adjustment is therefore retained as is and there shall be no price adjustment provision to remuneration rates.

3. Clarification No. 3 Clause 2.1 of the SCC Service Level Agreement

Clarification have been requested for a format for the Service Level Agreement.

Response No. 3: Similar to APPENDIX A and B for Description of Approach, Methodology, Workplan, Work schedule and Planning of Deliverables, the Service level Agreement shall not have a dictated format, and it is on the onus of the Bidder to determine based on their understanding of the Terms of Reference. For guidance purposes, the planning of Deliverables in APPENDIX B should tie into the Service Level Agreement.

Clause 2.1 of the SCC is therefore amended to read; the Consultant shall sign a Service Level Agreement with the Procuring Entity which shall quantify the minimum acceptable service to the Procuring Entity and the Consultant's performance will be assessed every quarterly during the implementation of the Contract.

4. Clarification No. 4 Clause 2.1 for note on FIN-4 and FIN-5

Clarification has been requested on the notes on Form FIN-4 and FIN-5.

Response No. 4: Delete the note that states "*Bidders shall fill this form for each individual road under the Lot*" for Form Fin-3, Form Fin -3A and Form Fin-3B. The Project road is Ngong – Kiserian - Isinya and Kajiado - Imaroro Roads under Lot 33 and comprises both road sections as one project. The Fin forms are therefore to be filled as one for both road sections.

5. Clarification No. 5 on Clause 22.1

Clarification has been requested for a template for the Confidential Business Questionnaire

Response No. 5: The Form is therefore added to the RFP to follow TECH-1 and shall be called TECH-1B: Confidential Business Questionnaire. See ***Annex I*** herein for the Form.

6. Clarification No. 6 Clause 40.2.1 for Advance Payment

Clarification has been sought as to whether there is provision for Advance Payment under clause 40.2.1.

Response No. 6: The correct clause as per the Tender Document under the GCC/ SCC is clause 41.2.1 and not 40.2.1.

The Clause is hereby amended to read “*41.2.1 Advance Payment shall Not Apply for this tender*” under the SCC.

7. Clarification No. 7 on Site Visit

Clarification has been sought as to whether the Site Visit Certificate shall be signed after an interested bidder has gone to site.

Response No. 7: Interested bidders are required to acquaint themselves with the sites before submission of their RFP. Site visits shall be held on agreed dates and times with the Contractors Representative. Mr. Nicholas a representative of the Contractor shall be available on site from 8.00 am to 5.00 pm for the pre tender site visit. He's contact detail is 0727581946.

Interested Bidders shall be required to have the Certificate of Bidder's visit to site signed by the Director (Road Asset Management) or his appointed representative.

See *Annex II* herein for the Site Visit Certificate.

8. Clarification No. 8 on Certification of Documents

Clarification was sought on whether certification shall be required for all forms as well as relevant legal documents.

Response No. 8: Certification by the Commissioner of Oath or Notaries Public shall apply to only the documents required for certification under clause 22.1 of the Instructions to Consultants and Data Sheet.

9. Clarification No. 7 Extension of the Submission date

A request for an extension of the submission date of the proposal was made.

Response No. 8: The submission date for the proposal is hereby extended from 6th February 2026 to on or before **12th February 2026 at 11.00 AM.**

10. Interested Applicants are required to continually check the Authority's website: www.kerra.go.ke for any tender addendums or clarifications that may arise before submission date.
11. Bidders with enquiries are encouraged to do so vide the email address procurementhq@kerra.go.ke.
12. All other information remains the same.

ANNEX 1
(Confidential Business Questionnaire)

TENDERER'S ELIGIBILITY- CONFIDENTIAL BUSINESS QUESTIONNAIRE**Instruction to Tenderer**

Tender is instructed to complete the particulars required in this Form, *one form for each entity if Tender is a JV*. Tenderer is further reminded that it is an offence to give false information on this Form.

a) Tenderer's details

	ITEM	DESCRIPTION
1	Name of the Procuring Entity	
2	Reference Number of the Tender	
3	Date and Time of Tender Opening	
4	Name of the Tenderer	
5	Full Address and Contact Details of the Tenderer.	1. Country 2. City 3. Location 4. Building 5. Floor 6. Postal Address 7. Name and email of contact person.
6	Current Trade License Registration Number and Expiring date	
7	Name, country and full address (<i>postal and physical addresses, email, and telephone number</i>) of Registering Body/Agency	
8	Description of Nature of Business	
9	Maximum value of business which the Tenderer handles.	
10	State if Tenders Company is listed in stock exchange, give name and full address (<i>postal and physical addresses, email, and telephone number</i>) of state which stock exchange	

General and Specific Details**b) Sole Proprietor**, provide the following details.

Name in full _____ Age _____
 Nationality _____ Country of Origin _____
 Citizenship _____

c) Partnership, provide the following details.

	Names of Partners	Nationality	Citizenship	% Shares owned
1				
2				
3				

d) Registered Company, provide the following details.

i) Private or public Company _____

ii) State the nominal and issued capital of the Company _____

(Equivalent)..... Issued Kenya

Shillings (Equivalent).....

iii) Give details of Directors as follows.

	Names of Director	Nationality	Citizenship	% Shares owned
1				
2				
3				

(e) DISCLOSURE OF INTEREST- Interest of the Firm in the Procuring Entity.i) Are there any person/persons in (*Name of Procuring Entity*) who has/have an interest or relationship in this firm? Yes/No.....

If yes, provide details as follows.

	Names of Person	Designation in the Procuring Entity	Interest or Relationship with Tenderer
1			
2			
3			

i) Conflict of interest disclosure

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Tender has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the tender of another tenderer, or influence the decisions of the Procuring Entity regarding this tendering process.		
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the tender.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Tender Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the such Contract.		

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract.		

b) Certification

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name _____

Title or Designation _____

(Signature)

(Date)

ANNEX II
(Pre Site Visit Certificate)



CERTIFICATE OF BIDDER'S VISIT TO SITE

This is to certify that

[Name/s].....

.....

Being the authorized representative/Agent of [Name of bidder]

.....

.....

Participated in the visit of the site of the works for **CONSULTANCY SERVICES FOR SUPERVISION OF NGONG – KISERIAN - ISINYA AND KAJIADO - IMARORO ROADS UNDER LOT 33**

on

..... day of 20.....

Signed.....
(Contractor's Representative)

.....
(Name of Employer's Representative)

.....
(Signature of Employer's Representative)

.....
(Designation)

NOTE: This form is to be completed at the time of the site visit.